



Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY



Office of the Schools Division Superintendent

July 5, 2022

MEMORANDUM

To:

Kim Galíndez
Scriptwriter, Camaman-an National High School,
Janet M. Mateo
Scriptwriter, Gusa Elementary School

1. In accordance with Regional Memorandum No. 111, s.2022, you are hereby directed to attend the virtual meeting and in-person tapings for the docu-video of the Bigaten DepEd X on July 8, 11-15, and 18, 2022.
2. The schedule of activities is reflected in the table below:

Date	Activity	Participants
July 8, 2022	Virtual meeting at 10am via google meet	TSADA CDO talents, Division Facilitators
July 11-12, 2022	In-person taping, Division Office – STEP INCREMENT	TSADA CDO talents Division Facilitators Step Increment- Process Owners
July 13, 2022	In-person Taping, Dunggoan ES	TSADA CDO talents Division Facilitators Dunggoan IS School Head and Teachers
July 14-15 & 18, 2022	Finalization of the Episodes, Virtual/ Inperson in the Division Office	TSADA CDO talents Division Facilitators

3. Teachers who will serve the said activity shall be granted Service Credits equivalent to the days rendered. School heads shall prepare the endorsement letter and list of names with the number of days rendered by the teacher-participants. The request shall include accomplishment reports and Daily Time Record.



